

Report No.

25-95

Information Only - No Decision Required

## AFFIXING OF THE COMMON SEAL

### 1. PURPOSE

- 1.1. This paper reports on documents to which Horizons Regional Council's Common Seal has been affixed.

### 2. RECOMMENDATION

That the Council:

- a. **acknowledges** the affixing of the Common Seal to the below mentioned documents.

### 3. FINANCIAL IMPACT

- 3.1. There is no additional financial impact.

### 4. COMMUNITY ENGAGEMENT

- 4.1. The community is able to see this information either in the agenda or on the Council's website.

### 5. COMMENT

- 5.1. The Common Seal has been affixed to the following document:

a. **Under Chief Executive's Delegated Authority:**

- Warrant Card: Harbourmaster  
New Staff Member  
Brittany Hogan

b. **Under Urgency:**

Nil

c. **To be Approved:**

Nil

### 6. SIGNIFICANCE

- 6.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant

**GROUP MANAGER CORPORATE & GOVERNANCE**

### ANNEXES

There are no attachments to this report.